



## Registrar

Bangabandhu Sheikh Mujibur Rahman Science and Technology University, Gopalganj.

Memo No. BSMRSTU/R/PA/6631-1142

Date- 17 August, 2023

### OFFICE ORDER

With reference to her application dated 16/08/2023, **Zakia Sultana**, Assistant Professor, Department of Environmental Science and Disaster Management, Bangabandhu Sheikh Mujibur Rahman Science and Technology University, Gopalganj is hereby permitted to go to Utrecht University, The Netherlands in order to pursue higher study (PhD program). In this connection, She is also hereby granted study leave with pay, effective from 26/08/2023 to 25/08/2025 as per following conditions:

- 1) She has to inform the authority after joining the Program.
- 2) She has to submit progress report in every 06 (six) months by her supervisor positively.
- 3) According to Section E (13) of the University Leave Rule, "The application for extension of study leave will be submitted to the Registrar at least 03 (three) months before the end of the leave by the concerned teacher along with the study progress report through the supervisor".
- 4) Any information related to her higher studies; she must inform to the authority.

By order of the Vice-Chancellor

17.08.2023

(Md. Dalilur Rahman)

Registrar

E-mail: [registrar@bsmrstu.edu.bd](mailto:registrar@bsmrstu.edu.bd)

#### Distribution:

**Zakia Sultana**, Assistant Professor

Department of Environmental Science and Disaster Management, BSMRSTU, Gopalganj.

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#### Copy forwarded for information and necessary action to:

1. Secretary, Ministry of Education, Govt. of the People's Republic of Bangladesh, Dhaka.
2. Secretary, Ministry of Foreign Affairs, Govt. of the People's Republic of Bangladesh, Dhaka.
3. Director, Hazrat Shahjalal International Airport, Dhaka.
4. Officer In-charge, Dutch Embassy, Dhaka, Bangladesh.
5. Chairman, Department of Environmental Science and Disaster Management, BSMRSTU, Gopalganj.
6. Director (In-charge), Finance & Accounts, BSMRSTU, Gopalganj.
7. Deputy Director, Foreign Exchange, Bangladesh Bank, Dhaka.
8. System Analyst, ICT Cell, BSMRSTU, Gopalganj (For Upload University Website).
9. Deputy Director, Office of the Public Relation, BSMRSTU, Gopalganj.
10. Deputy Registrar (Council Section), Registrar Office, BSMRSTU, Gopalganj.
11. PS to Vice Chancellor, BSMRSTU, Gopalganj (For kind Information to the Vice Chancellor).
12. PA to Treasurer, BSMRSTU, Gopalganj (For kind Information to the Treasurer).
13. Personal file.

17.08.2023

(Md. Morad Hossain)

Deputy Registrar