**Office of the ICT Cell, GSTU**

**Application for Opening Email Account**

*(Teachers/Officers only)*

*Please send the filled form to:****support@gstu.edu.bd***

***(Attach a scanned copy of GSTU ID card with the email)***

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| *All fields are mandatory (****Expected email must contain a part of real name of the user****)* |
| Name: | **:** |  |
| Designation | **:** |  |
| Department/ Office | **:** |  |
| Cell no | **:** |  |
| Joining Date  | **:** |  |
| Current email (*will be used to provide information about newly created email)* | **:** |  |
| Expected email account-1 | **:** | ….................................... | @***gstu.edu.bd*** |
| Expected email account-2 | **:** | …..................................... | @***gstu.edu.bd*** |
| Expected email account-3 *(letters with number)* | **:** | …..................................... | @***gstu.edu.bd*** |
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| *Do you own any previous GSTU email ID? (yes/no)****(if yes, please apply* through *email account recovery form. Requesting multiple email accounts is strictly prohibited)*** | ***Answer:***  |

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| I, hereby, declare that the details furnished above are true and correct to the best of my knowledge and belief and in case any of the above information is found to be false or untrue or misleading or misrepresenting, I am aware that I may be held liable for it. ***(Verified By)****\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* *Signature of Applicant Signature of Chairman* *Date: Date:* ***(Note:*** *Due to server related problems, it may take several days in some cases to get the account.****)*** |